

**MINUTES OF THE REGULAR MEETING
WASHINGTON STATE NOXIOUS WEED CONTROL BOARD**
Norm Dicks Government Center; 345 6th Street, Suite 600; Bremerton, WA 98337
8:30 A.M. Wednesday, September 9, 2009

BOARD MEMBERS PRESENT

Jerry Hendrickson	Sarah Spear Cooke
Ken Bajema	Tim Miller
Mary Toohey	Tony Stadelman
Ray Fann	

BOARD MEMBERS PRESENT VIA TELECONFERENCE

Joe Coombs	Mary Lou Peterson
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OTHERS PRESENT

Alison Halpern,	WA State Noxious Weed Control Board
Arno Bergstrom,	WSU Extension – Kitsap County
Cindy Orr,	WA State Noxious Weed Control Board
Dana Coggon,	Kitsap County Noxious Weed Control Board
Jeanne McNeil,	WA State Nursery and Landscape Association
Jennifer Adreas,	WSU Extension – Integrated Weed Control Project
Jill Severn,	WA State Noxious Weed Control Board
Lisa Younger,	The Nature Conservancy
R.V. Meyer M.D.	Child Family Health Foundation
Wendy McClure,	Kitsap County Noxious Weed Control Board

8:30 – CALL TO ORDER, ROLL CALL AND INTRODUCTIONS

In the absence of the chairman, Vice Chairman Ken Bajema called the meeting to order.

MINUTES OF THE JULY MEETING

The Board discussed the July 14, 2009 draft minutes. Two additions were proposed:

- At the request of the chairman, on July 14 Board members expressed their opinions regarding a proposed reduction of meetings per year. Five board members were in favor of six in-person meetings per year and three board members were in favor of reducing the number of in-person meetings per year.
- Adding the original draft document of budget allotments presented and composed by Ken Bajema.

VOTE	Jerry Hendrickson	Moved to accept the 07/14/09 Board minutes draft as presented with the above additions.
	Tony Stadelman	Seconded the motion.
	The Board	Voted in favor of the motion.

OFFICE REPORT

The Board reviewed the *WSNWCB Office Report - July 2009 - Cindy Orr, Jill Severn and Alison Halpern*
The Board discussed:

- There is nothing conclusive to report regarding the future Washington state budget.
- The contract with DSHS for a logo and banner has been written and signed. Next steps include incorporating the design into a new website layout.
- If more western ID booklets are found with print production errors, a plan will be established with the Department of Printing to resolve the issue. The error found is believed to be a small isolated incident.
- Due to conflict of interest, Alison recused herself from the ISC baseline assessment workgroup's review of submitted proposals. She is now heading the species prioritization workgroup.
- At a recent ISC meeting, participants discussed outreach, early detection rapid response, and RFP's.
- The biennial report draft is near completion. It will be shorter, more cost effective, and available to download. The number of copies distributed to counties will be according to requests. Copies will be made available for county commissioners and legislators.
- WWHAM data, before 06/30/09, will be included as one of the feature stories in the biennial report.
- County budget information will be included in the biennial report.
- Future collaboration with Puget Sound Partnership to enhance public awareness of invasive species.

Action Item: Upon completion, Alison will send the draft biennial report to the Board for review.

FINANCIAL REPORT

The Board reviewed *The Budget Summary August 2009, Weed Board Projects FY09, State Weed Board FY09, and Weed Board Education FY0.*

- Through August, the Board is currently under-spent in all areas except salary and benefits.
- Printing will not be scheduled until after the next budget forecast.

The Board discussed:

- Unspent funds this fiscal year can be used for printing etc.
- The Special Projects fund typically goes towards class A eradication.
- After the next budget forecast, querying counties regarding their focus on statewide projects of interest.
- \$22,000 currently allocated for Special Projects is part of the general fund. It must be spent, and contract deliverables received by 06/30/10. New related contracts can be written for 2011.

WSDA REPORT

Mary Toohey

On August 27, WSDA held a hearing in Olympia. The rule changes were adopted, as proposed, on September 3 and will go into effect on October 4.

Rule changes included:

- Addition of species to the wetland and aquatic weed quarantine list (floating primrose willow, variable-leaf milfoil, ricefield bulrush, and water soldier);
- Addition of species to the noxious weed seed and plant quarantine (false brome, shiny geranium, and European hawkweed);
- Revision of permit requirements for educational or training materials;

- Addition of language regarding botanical synonyms; and
- Increased clarity and readability by removing obsolete definitions and updating the language.

The Thurston County NWCB requested the addition of butterfly bush and common fennel to the quarantine list. That request was not within the scope of the hearing on 8/27.

The Board discussed:

- Water soldier has not been found in WA and is not currently on the Noxious Weed List.
- WSDA does not currently have a hiring freeze, or travel freeze, but is hiring and traveling conservatively.

WWHAM UPDATE

Alison Halpern

The number of WWHAM certifications has grown substantially this year compared to last year, and there has been a lot of interest in straw moving into the cutting season. Final numbers for the growing season will be provided to the Board at the November meeting.

Alison thanked Todd Davis of the WA State Weed Coordinator’s Association for managing the reimbursement of tags and twine. Six thousand dollars has been recouped. An order has been placed for 20,000 more tags, and a twine order will be placed in November. Lincoln and Kittitas Counties will likely purchase their own pallets of twine in anticipation of increased interest.

Alison will plan a WWHAM wrap up meeting in conjunction with the Yakima Weed Conference in November.

The Board discussed:

- Alison estimated that funds recouped were close to the amount spent for twine and tags.
- Coordinators have been instructed to take possession of unused twine after the growing season. Unused twine cannot be re-rolled for later use.
- A second inspection of a grower’s stack area is not required but can be done.

Action Item: Alison will request the AG to initial the final MOU between the Board and the WA State Weed Coordinator’s Association. Copies will be provided to the Board at the November meeting.

BREAK

COORDINATORS’ FORUM

The Board reviewed a letter of appreciation “for educational efforts and products provided by the WA State Noxious Weed Control Board” from Okanogan County dated July 23, 2009. The letter encouraged continued funding to further essential education endeavors “which increase awareness of noxious weed issues throughout the state.”

The Board discussed: Mike Mackey, Chelan County coordinator, requested and received a letter from the Board in support of an assessment. Chelan County approved the assessment.

Dana Coggan, Kitsap County:

- Welcomed attendees to Kitsap County.

- Introduced county board member, Wendy McClure.
- Summarized challenges of a new weed control program.
- Expressed appreciation for the new field guides produced by the state board and requested continued state assistance to educate the public.
- Hopes for an assessment increase from \$1. per parcel plus .08 cents per acre to \$2. per parcel plus .08 cents per acre.
- Has developed a county weed awareness week program.
- Noted an undetermined thistle was found on the weed tour.

Tim Miller reported:

A plant found in Whatcom County was confirmed to be eggleaf spurge. It was in an ornamental planting, and eradication was discussed with the landowners.

Alison Halpern reported:

A documented case of urban spruce, *Euphorbia agraria*, was found and a documented case of pokeweed was found and eradicated. *Peltandra virginica* is being looked at by Jenifer Parsons. Bladder senna was found in Okanogan County. Sweet broom and bladder senna were found in Klickitat County. *Brazilian Elodia* and *Glyceria maximus* have been found in King County.

COMMITTEE UPDATES

Noxious Weed Committee, Tim Miller:

At a NWC meeting on 09/08 discussion included:

- Revision to WAC 16-750 to clarify the definition of control.
- A Comparative Analysis Tool draft which may be used to assist in the prioritization of species, the noxious weed listing process, and in comparing species based on impacts, invasiveness, etc.
- Evaluating designations of current class B noxious weeds is in progress and not yet complete.

Recommendation: The NWC recommended using the draft Comparative Analysis Tool next year to evaluate new proposals.

Action Item: Tim will distribute an updated draft Comparative Analysis Tool to the Board.

Discuss Updated Definition of Control, Alison Halpern and Tim Miller:

The Board reviewed and discussed a document titled *Revising the Definition of Control*

VOTE	Mary Lou Peterson	Moved to hold a public hearing to adopt the Noxious Weed Committee’s recommendation of option #1 with the following additions: “Control” of <u>noxious weeds</u> means to prevent all seed production and to prevent dispersal of all <u>propagative</u> parts capable of forming new plants.
	Sarah Spear-Cooke	Seconded the motion.
	The Board	Voted in favor of the motion.

The Board discussed:

- Public hearing date options.

- Processes to improve the public hearing process.
- There are no proposed changes to the Noxious Weed List this year.
- If proposed changes are made to WAC 16-750 related to the weed list in the future, hearings must be held in November to give counties adequate time to adopt their weed lists.

Survey Standards Committee, Sarah Spear-Cooke:

Alison identified Marc Eylar and Todd Davis, in Kittitas County, who will work on the data dictionary usability process.

Sarah will develop a step-by-step manual, for county coordinators, of standardized procedures for mapping data. She requested board member involvement in the editing process.

Special Projects, Ray Fann:

Ray will schedule a committee meeting in November to discuss Special Project options.

REVIEW OF WSNWCB ROLE AND POLICY

The Board discussed contracting with Ray Ledgerwood, Board Works, to deliver a training session.

VOTE	Mary Toohey	Moved to contract with Ray Ledgerwood (Board Works), for not more than \$1,400., to perform a training session for the WA State Noxious Weed Board. Butch Klaveano will control the agenda.
	Jerry Hendrickson	Seconded the motion.
	The Board	The Board voted in favor of the motion.

STATE WEED BOARD OFFICER ELECTIONS

Secretary

VOTE	Ray Fann	Moved to nominate Tony Stadelman.
	Jerry Hendrickson	Seconded the motion.
	Ray Fann	Moved to close nominations for secretary.
	Tony Stadelman	Seconded the motion.
	The Board	Voted in favor of the motion.

Vice Chairman

VOTE	Sarah Spear-Cooke	Moved to nominate Jerry Hendrickson.
	Mary Lou Peterson	Seconded the motion.
	Tony Stadelman	Nominated Ken Bajema.
	Ray Fann	Seconded the motion.
	Tony Stadelman	Moved to close the nominations for vice-chairman.
	Ray Fann	Seconded the motion.
	The Board's	Vote was tied.

VOTE	Ray Fann	Moved to resolve the tied vote by deferring the election for chairman to the November meeting. Current officers will serve until resolution.
	Sarah Spear-Cooke	Seconded the motion.
	The Board	Voted in favor of the motion.

Chairman

VOTE	Jerry Hendrickson	Moved to nominate Butch Klaveano.
	Tony Stadelman	Seconded the motion.
	Mary Lou Peterson	Moved to close the nominations.
	Jerry Hendrickson	Seconded the motion.
	The Board	Voted in favor of the motion.

PUBLIC QUESTIONS AND COMMENTS

There were no public questions or comments.

DISCUSS NOVEMBER MEETING OPTIONS

The next board meeting will be held on Tuesday November 3 in Yakima.

The Board discussed policy on travel reimbursement related to attendance at the Yakima Weed Conference.

VOTE	Jerry Hendrickson	Moved board members who choose to attend the Yakima Weed Conference will be reimbursed for lodging the night before the board meeting, the night of the board meeting, and mileage to and from Yakima.
	Tony Stadelman	Seconded the motion.
	The Board	Voted in favor of the motion.
	Mary Toohey	Abstained.

The Board discussed starting future meetings at 9:00.

VOTE	Sarah Spear-Cooke	Moved to change the time future board meetings begin from 8:30 to 9:00 A.M.
	Tony Stadelman	Seconded the motion.
	The Board	Voted in favor of the motion.

MEETING EVALUATION

12:00 P.M. ADJOURNMENT

Minutes prepared by
Cindy Orr
Executive Assistant

Respectfully submitted,

Butch Klaveano, Chairman
Washington State Noxious Weed Control Board

Alison Halpern, Executive Secretary
Washington State Noxious Weed Control Board

Tony Stadelman, Secretary
Washington State Noxious Weed Control Board