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**MINUTES OF THE REGULAR MEETING
WASHINGTON STATE NOXIOUS WEED CONTROL BOARD
Yakima, WA Maintenance & Operations Complex – Public Works Building
Tuesday, Nov.3, 2010**

BOARD MEMBERS PRESENT

Butch Klaveano	Mary Toohey
Jerry Hendrickson	Sarah Spear-Cooke
Ken Bajema	Tim Miller
Kathy Hamel	Tony Stadelman
Mary Lou Peterson	

OTHERS PRESENT

Alison Halpern,	WA State Noxious Weed Control Board
Anna Lyon,	Okanogan County NWCB
Cathy Lucero,	Clallam County NWCB
Cindy Orr,	WA State Noxious Weed Control Board
Dee Bajema,	Columbia Gorge Holly Farms
Frances Lucero,	King County NWCB
Gene & Cindy Biboux,	Northwest Holly Growers Association
Janet Nelson,	Okanogan County NWCB
Ray Ledgerwood,	Conservation Commission
Steven Burke,	King County NWCB

CALL TO ORDER, ROLL CALL AND INTRODUCTIONS

TRAINING SESSION WITH RAY LEDGERWOOD

Ray Ledgerwood conducted a training session with the Board until 1:00 p.m.

MINUTES OF THE SEPTEMBER MEETING

VOTE	Ken Bajema	Moved to accept the minutes as presented.
	Sarah Spear-Cooke	Seconded the motion.
	The Board	Voted unanimously in favor of the motion.

OFFICE REPORT/UPCOMING WORK PLANS

Alison Halpern

The Board reviewed the *Office Report for Sept. and Oct. 2010 (Cindy Orr and Alison Halpern)*.

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Alison reported:

- The staff move, within the DNR building, was set back a few weeks.
- Our new employee, Wendy DesCamp, was attending workshops at the Yakima Weed Conference and overseeing the WSNWCB booth.
- As part of the winter work plan, Alison will review the weed list and listing policies.
- Progress has not been made on class B designations or proposed region changes.
- A second contract will be executed with Val Champagne (website designer) to help Wendy get the web site finished and posted.
- Alison will meet with county commissioners and support county funding.
- Wendy will do a training session with WSAC for new commissioners.

WSDA REPORT

Mary Toohey

Eight years ago, the total *Spartina* infestation in WA was estimated to equal approximately 9,000 acres. At the end of the 2010 growing season, the estimated acreage of remaining *Spartina* equals 16 acres.

FINANCIAL/BUDGET REPORT

Alison Halpern

- September's proposed budget reduction worksheet was corrected - funds for the increase in staff's benefits came from OFM and not from other allotments within the Board's budget.
- Increased expenditures in the communications allotment was due to the cost of GoToMeeting and the implementation of a toll-free number.
- Staff vacancy and travel allotments produced a surplus of funds. Alison requested that the Board decide in January how it wants the funds to be spent.

The Board discussed:

- Reserving a portion of unspent funds as a buffer towards possible additional budget cuts.
- Using unspent funds to assist counties with noxious weed control.
- Tony Stadelman's request for clarification on a previous budget discrepancy was deferred until the January meeting.

Action Item: Alison will distribute an RFP for special project and class A funds then submit the proposals to the Board for review in January.

COMMITTEE UPDATES

Public Lands Committee, Mary Lou Peterson spoke in Joe Coombs absence

The Public Lands Committee teleconferenced with WDFW, the U.S. Forest Service, and Chelan County etc. to discuss noxious weed issues. The committee will seek involvement from additional agencies and entities.

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Bylaws committee, Ken Bajema

The Bylaws Committee has not yet met.

Survey Standards Committee, Sarah Spear-Cooke

The Survey Standards Committee deferred its update until the January Board meeting.

Action Item: At the request of Butch Klaveano, the Bylaws Committee will include discussion of Board procedures at the January meeting.

Action Item: Mary Lou Peterson will share any ideas she might have with the Public Lands Committee before her term on the Board expires Dec 31, 2010.

VOTE ON 2011 NOXIOUS WEED LIST

Action item: The Board voted on proposals to change classes of two noxious weeds, change designations of three Class B noxious weeds, and to add one Class C noxious weed to the weed list.

The Board discussed:

- If a weed is not on the weed list, a county board cannot use RCW 17.10 to enforce control on the unlisted weed; however, a county board can educate about unlisted plants.
- Some counties have volunteer programs (with landowners and other entities) to control noxious weeds.
- Generally, class A noxious weeds are added to WSDA’s quarantine list. The quarantine list prohibits their sale; however, listing a plant on the WA State Noxious Weed List does not guarantee that it will be included on WSDA’s quarantine list.

Yellow archangel, *Lamium galeobdolon*

VOTE	Mary Lou Peterson	Moved to change the listing for yellow archangel from a class C to a class B as proposed and presented.
	Sarah Spear-Cooke	Seconded the motion.
	The Board	Voted unanimously in favor of the motion.

Hairy willow-herb, *Epilobium hirsutum*

VOTE	Sarah Spear-Cooke	Moved to change the designation of hairy willow-herb from a class C to a class B as proposed and presented.
	Jerry Hendrickson	Seconded the motion.
	The Board	Voted unanimously in favor of the motion.

Hoary alyssum, *Berteroa incana*

VOTE	Mary Lou Peterson	Moved to designate hoary alyssum in Ferry County as proposed and presented.
	Jerry Hendrickson	Seconded the motion.
	The Board	Voted unanimously in favor of the motion.

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Eurasian water milfoil, *Myriophyllum spicatum*

VOTE	Sarah Spear-Cooke	Moved to designate Eurasian watermilfoil in Okanogan and Chelan, counties as proposed and presented.
	Mary Lou Peterson	Seconded the motion.
	The Board	Voted unanimously in favor of the motion.

Houndstongue, *Cynoglossum officinale*

VOTE	Jerry Hendrickson	Moved to designate Houndstongue in region 5 as proposed and presented.
	Mary Lou Peterson	Seconded the motion.
	The Board	Voted unanimously in favor of the motion.

English Holly, *Ilex aquifolium*

VOTE	Mary Lou Peterson	Moved to reject the proposal to add English holly as a class C weed on WA state noxious weed list.
	Jerry Hendrickson	Seconded the motion.
	The Board	Voted unanimously in favor of the motion.

The Board and audience discussed:

- Various personal opinions about listing holly on the noxious weed list.
- Proposals for changes to the state noxious weed list can be submitted at any time.
- A plan is in motion to review and improve the weed listing process.

Action Item: The Board will conduct a special meeting, via GoToMeeting, to discuss the concise explanatory statement.

PUBLIC QUESTIONS AND COMMENTS

- Anna Lyon, Okanogan County NWCB, thanked the WSNWCB staff for publications and recorded meetings.
- The Okanogan County NWCB requested state board support for an assessment increase.
- Angelica Velazquez, Cowlitz County NWCB, acknowledged the tension of protecting the environment and agricultural crops equally.
- Cathy Lucero, Clallam County NWCB, appreciated participating in the training session with Ray Ledgerwood and participating in state Board teleconferences. Cathy suggested using surplus funds for Webinar GPS training. She would like state board support to communicate funding guidelines as well as creative funding ideas.
- Tony shared an example of a weed awareness sign to be erected in Grant County. It is aluminum plated, 6’ x10’ and was purchased from the Dept. of Corrections for \$463.
- Salt cedar and recycled plastic can be used to create cost-effective signage. If interested, contact Ray Ledgerwood rayledgerwood@msn.com for more information.

Action Item: Tony will contact Alison to provide the process of purchasing a sign from the Dept. of Corrections.

Action Item: Alison will email the Coordinators with the information on signage provided by Tony.

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Action Item: Alison will send a letter of support for an Okanogan County NWCB assessment increase.

Testimony supporting the addition of Japanese eelgrass as a Class C noxious weed was distributed to the Board. Since the proposal to add this species to the 2011 weed list did not move forward to hearing this year, it was not provided at the public hearing.

Action Item: Alison will send a digital copy of the AG opinion *Board Member Conflict of Interest and Rulemaking* to county coordinators.

Mary Lou Peterson was presented with a plaque in appreciation of her service to the Board.

PLAN MEETING FORMATS/LOCATIONS FOR 2011

<i>Month</i>	<i>Day</i>	<i>Location</i>
January	11	Olympia - in conjunction with the legislative session
March	16	Chelan - in conjunction with the Coordinator's Conference
May	10	Webinar
July	12	Webinar
Sept ember	13	Webinar
November	1 & 2	Yakima - in conjunction with Yakima Weed Conference

Action Item: Alison will invite other state agencies to the January Board meeting to report on their weed control efforts.

VOTE	Sarah Spear-Cooke	Moved to approve the purchase of microphones before the January 2011 board meeting.
	Jerry Hendrickson	Seconded the motion.
	The Board	Voted unanimously in favor of the motion.

Action Item: Cindy will research purchasing microphones for future Board meetings.

Action Item: Alison will review minutes to confirm if the current handbook was adopted by the Board in 2006.

EXECUTIVE SESSION – Personnel

The executive session was deferred to the January 2011 meeting.

MEETING EVALUATION

THE BOARD ADJOURNED AT 3:35 P.M.

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Documents included with this meeting were:

<ul style="list-style-type: none">• Board Agenda
<ul style="list-style-type: none">• Minutes of Regular Meetings for the WA State Noxious Weed Control Board on 09/14/10
<ul style="list-style-type: none">• Training session with Ray Ledgerwood<ul style="list-style-type: none">○ Session Agenda○ Strategic Thinking Session Notes○ Power Point – <i>Strategic Thinking Session</i>○ RCW17.10.007, 030 and 070○ WAC16-750-100 and 105
<ul style="list-style-type: none">• <i>WSNWCB Office Report, November, Cindy Orr and Alison Halpern</i>
<ul style="list-style-type: none">• Budget Reports:<ul style="list-style-type: none">○ <i>Special Projects 56025</i>○ <i>Special Projects FY10</i>○ <i>Year End Expenditures FY10</i>○ <i>Budget Summary Sept. 2010 (pg.1)</i>○ <i>Weed Board Projects (pg.2),</i>○ <i>State Weed Board (pg.3)</i>○ <i>Weed Board Education (pg.4)</i>○ <i>FY09 Weed Board (pg.5)</i>○ <i>FY09 Education (pg.6)</i>
<ul style="list-style-type: none">• <i>Attorney General Memo - Board Member Conflict of Interest and Rulemaking</i>

Minutes prepared by
Cindy Orr
Executive Assistant

Respectfully submitted,

Butch Klaveano, Chairman
Washington State Noxious Weed Control Board

Alison Halpern, Executive Secretary
Washington State Noxious Weed Control Board

Tony Stadelman, Secretary
Washington State Noxious Weed Control Board