

MINUTES OF THE REGULAR MEETING
WASHINGTON STATE NOXIOUS WEED CONTROL BOARD

July 13, 2011

Webinar Teleconference via GoToWebinar
and hosted at the Okanogan County BOC Hearing Room

Meeting called to order at 2:00 p.m. by Chairman Butch Klaveano

Roll Call and Introductions

Board Members Present

Butch Klaveano	Joe Coombs
Jerry Hendrickson (online)	Tony Stadelman (phone)
Mary Toohey (online)	Tim Miller
Sarah Cooke (online)	Kathy Hamel (phone)

Others Present

Alison Halpern	Washington State Noxious Weed Control Board
Wendy DesCamp	Washington State Noxious Weed Control Board
Greg Haubrich	Washington State Department of Agriculture
Anna Lyon	Okanogan County Noxious Weed Control Board
Larry Hudson	Okanogan County Noxious Weed Control Board
Mary Fee	Ferry County Noxious Weed Control Board
Mike Mackey	Chelan County Noxious Weed Control Board
Commissioner Lampe	Okanogan County Commissioner (present at start of meeting)
Angelica Velazquez (online)	Cowlitz County Noxious Weed Control Board
Nancy Ness (online)	Grays Harbor Noxious Weed Control Board

Handouts Provided:

- Draft minutes from May 11, 2011 regular board meeting
- Office reports for May and June
- Field trip pictures
- Publication montage
- Summary of Class A Eradication and Special Projects contracts
- June Expenditures
- Budget summary (formatted for legal-sized paper)
- Proposed budget allotments for FY12-13 (one Excel spreadsheet with 4 tabbed worksheets)
- Sample ED/RR postcards
- 2011 WSNWCB directory

Chairman Butch convened the meeting at 2:09 p.m. and thanked the Okanogan County Weed Board and Okanogan Board of Commissioners for hosting the online meeting and for the informative spurge flax

tour. Commissioner Lampe welcomed the Board and commended Anna Lyon and Larry Hudson on their hard work controlling noxious weeds in Okanogan County.

MINUTES OF THE PREVIOUS MEETINGS

VOTE	Joe Coombs	Moved to accept the minutes of the regular May 11 board meeting as presented.
	Sarah Cooke	Seconded the motion.
	The Board	Voted unanimously in favor of the motion.

OFFICE REPORT

The Board reviewed:

- Office reports for May and June, publication montage, and field trip pictures

Alison Halpern:

- Focusing on end-of-year fiscal matters and following up with interagency contracts.
- Started election process for Positions 1, 3, and 5 in May and completed in June. Noted that elected Board terms expire on July 26 and new terms start on July 27 and suggested changing start date to January so that new Board members do not begin terms in the middle of the weed listing process.

Wendy DesCamp:

- Extremely busy with brochures, postcards, tours, and the new website.

Field trips and meetings:

- Both Alison and Wendy went on field trip to learn about common crupina eradication efforts at Lake Chelan and went to see garlic mustard infestations with Tim Miller at the Woodland Park Zoo.
- Alison attended Douglas County Noxious Weed Task Force meeting and visited Japanese eelgrass in Willapa Bay with Tim Miller.
- Wendy visited dyer’s woad site with Jennifer Andreas in Pierce County and attended the SE WA CWMA meeting.

VOTE	Jerry Hendrickson	Moved to change board member expiration date to the end of the year and have new members start January 1.
	Tony Stadelman	Seconded the motion.
	The Board	Voted unanimously in favor of the motion.

WSDA UPDATE

Mary Toohey:

- WSDA budget better than expected

- Moving forward with knotweed contracts, proposals currently being evaluated.

Greg Haubrich:

- WSDA has some active FHP (Forest Health Protection) contracts this funding cycle, and has applied for new funding for next year.

FINANCIAL REPORT

The Board reviewed the documents Budget Summary and Proposed budget allotments for FY12-13;

The Board discussed:

- Class A eradication and special projects for FY11. Alison accidentally wrote Mason County interagency agreement for \$3,400 rather than the intended \$2,000. There is enough unspent funding to cover.
- End-of-year expenditures were devoted to many publications, office supplies, a camcorder, Forever stamps for anticipated surveys, and office storage furniture.
- The budget committee met prior to Board meeting to review suggested budget allotments, based on 27% reduction. Money that had been allocated to administrative assistant (vacant) will be used towards publications and special projects and allocated under “other” funding category to allow flexibility.

VOTE	Tony Stadelman	Moved to adopt the budget allotments
	Jerry Hendrickson	Seconded the motion.
	The Board	Voted unanimously in favor of the motion.

COMMITTEE UPDATES

Noxious Weed Committee: Tim Miller summarized NWC meeting held the day before. Focus of the meeting was to discuss proposed listings for Japanese eelgrass and Oriental clematis:

- Japanese eelgrass is complicated since it appears to have a clear negative impact on shellfish beds, but may also have beneficial value in other environments.
- Shellfish growers can currently control Japanese eelgrass now if they choose to; Class C listing acknowledges it meets the criteria of a noxious weed.
- There are concerns over non-target effects to native eelgrass.
- Shellfish growers have expressed interest in having Japanese eelgrass added to the noxious weed list even though they can control it now because it gives them support.
- Native eelgrass provides critical habitat and is an important component of food web, particularly for migratory birds.
- Oriental clematis is listed as a noxious weed in Colorado and seems to be doing very well in Yakima County. Wendy will provide written findings soon.
- Alison mentioned work she is doing for SBEIS analyses.

Listing Guidelines Committee: Committee has not formally met but have talked about what language to consider for WAC 16-750.

- Alison asked about hosting special meeting to talk about the listing of noxious weeds and to provide a general framework or list of basic questions for Board members to think about before deliberating actual proposals.
- Butch suggested that Alison develop flowchart of basic listing process.

- Sarah mentioned the advantages of a risk assessment or a flowchart to help Board members weight the pros and the cons of listing species.
- The NWC developed a Comparative Analytical Tool to use for noxious weeds.
- Tim mentioned the benefit of having a protocol to address the scenario of when a county weed board proposes a species but does not want to select it for control.

DISCUSSION OF WSNWCB CODE OF ETHICS: Although most members have already signed the Board’s adopted code of ethics, there was some resistance to sign it. The Board discussed:

- The code of ethics, as agreed upon in May, will be evaluated in January.
- Tony expressed concern that conflicts of interest are too vague in the adopted code of ethics, and this needed work.
- Alison made two points about the COE: 1) It is not specific, and this allows the Board to transparently talk about what constitutes a conflict of interest to them, and how to address it. 2) The Board formally adopted it in May and so Board members have to abide by it, whether or not they signed it.
- Butch stressed the importance of transparency and reiterated that the Board can make possible changes in January.
- Sarah noted that the Code of Ethics gave them a process to follow. If the issue of conflict of interest arises, the Board will openly discuss it as a group.

ELECTION OF OFFICERS: Since part of the Board was physically present at meeting and part of the Board was attending the meeting online, Butch suggested the following protocol:

- If there is only one nomination for each officer position, the Board will wait until the end of nominations and then vote.
- If there are two or more nominations for an officer position, then they will vote separately for each position.
 - Board members present in Okanogan will vote on paper; Board members attending online will email Greg Haubrich their preference or talk to Greg over the phone.
 - Greg and Tim will tally the votes.
- There was no objection to the protocol.

Call for nomination for Chair.

VOLE	Sarah Cooke	Nominated Butch for Chair
	Tony Stadelman	Seconded the motion.
	Joe Coombs	Moved to close nomination
	Tony Stadelman	Seconded the motion.
	The Board	Voted unanimously in favor of the motion.
	Result	Butch was re-elected Chair of the Board

Call for nomination for Vice-Chair

VOLE	Jerry Hendrickson	Nominated Sarah for Vice-Chair
	Joe Coombs	Seconded the motion.
	Tony Stadelman	Nominated Jerry for Vice-Chair
	Jerry Hendrickson	Moved to close nomination

	Joe Coombs	Seconded the motion.
	The Board	Voted unanimously in favor of the motion.
	Election Result	Jerry Hendrickson was voted Vice-Chair

Call for nomination for Secretary

VOTE	Jerry Hendrickson	Nominated Tony for Secretary
	Jerry Hendrickson	Moved to close nomination
	Tony Stadelman	Seconded the motion.
	The Board	Voted unanimously in favor of the motion.
	Result	Tony was re-elected Secretary

COORDINATORS' FORUM

Nancy Ness reported that the cold temperatures and rain had made weed control a nightmare this year.

Mike Mackey thanked the Board for its contribution to the crupina eradication project.

Anna Lyon thanked everyone for attending the spurge flax tour.

- Joe Coombs asked Anna for infestation pictures of spurge flax.

MEETING EVALUATION

It was requested earlier by Commissioner DeTro that the Board consider meeting on Wednesdays instead of Tuesdays, since his Commissioner meetings are held on Tuesdays. The Board agreed to meet on Thursday, September 15th for the September meeting and will consider Wednesday meetings for 2012.

ADJOURNMENT

VOTE	Tony Stadelman	Moved to adjourn the meeting.
	Jerry Hendrickson	Seconded the motion

The Board adjourned at 3:47 p.m.

Minutes prepared by Wendy DesCamp, Outreach Specialist and Alison Halpern, Executive Secretary

Respectfully submitted,

Butch Klaveano, Chairman
Washington State Noxious Weed Control Board

Alison Halpern, Executive Secretary
Washington State Noxious Weed Control Board

Tony Stadelman, Secretary
Washington State Noxious Weed Control Board